

# MPS Personal Information for Licensees

As you know, from September the MPS file will start to be released at an individual at address level, known as MPS Personal.

The new MPS Personal file will include just records coded as P or X.

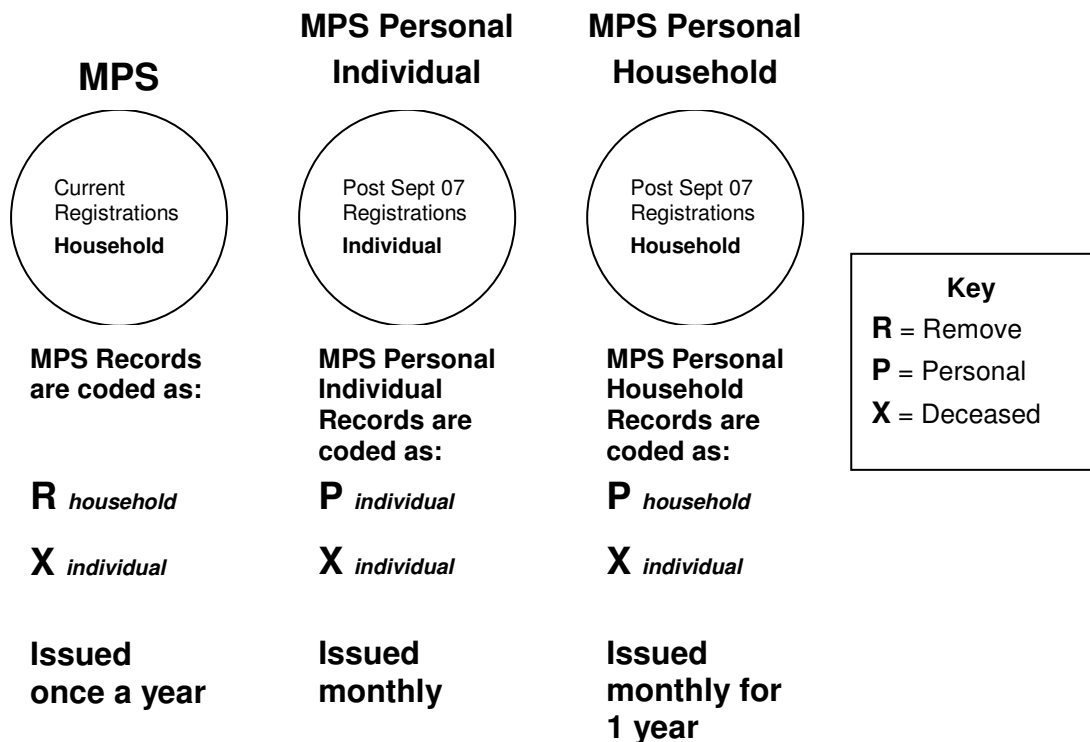
- P = Personal, suppression records held at individual at address level.
- X = Deceased, suppression records also held at individual at address level.

I's will no longer be captured or distributed.

A new layout will be written for the MPS Personal file that will reflect the 'P' records having new name elements.

From September you will need to use two of the three MPS files

- You must continue to use MPS which contains all of the existing MPS records at household level. NB: This will only be updated annually. You will only need to take this file once a year, ideally when MPS file is updated (currently in January).
- You must then choose to use one of the two MPS Personal files, Ideally MPS Personal at individual level. However In order to allow time for licensees to amend their suppression processes, you may use a version of MPS Personal created at household level which will be made available in the same file layout as the existing MPS file for one year.



#### Individual

Title	Forename	Surname	Address 1	Address 2
Mr	John	Dunbar	53 The Granaries	Brighton
Mrs	Joanne	Dunbar	53 The Granaries	Brighton
Mrs	Louisa	Clarke	114 Alverston Rd	Altrincham

#### Household

Title	Forename	Surname	Address 1	Address 2
		Stockton	812 London Rd	Cambridge
		Peiterson	48 Holland Rd	Clacton

#### Considerations

The following items should be considered.

- The number of records held on the MPS file at household level will no longer increase in size and will be re-issued after each annual file clean
- All new MPS registrations will be added to the MPS Personal file.
- New records loaded to the file will never match existing records as duplicates

More technical information will be sent out over the next few weeks, however if you have any queries about this document you can call the helpline on 0870 036 1204 or alternatively email Scott Flower at [scott@dma.org.uk](mailto:scott@dma.org.uk)